

CIVIL SERVICE RETIREMENT SYSTEM

Agency Certification for Death in Service

See FPM Supplement 831-
for instructions

Deceased employee's name (Last, first, middle)

Date of birth (mo, dy, yr)

Social Security Number

Ра	rt 1 - Employing Office Checklist: To be co	ompleted	by offic	ce maintaining (Offic	cial Personne	l Folder (OPF)			
Se	ction A - Federal Employee's Compensation Info	ormation									
1.	Did the deceased ever apply for or receive benefits f Office of Workers' Compensation Programs (OWCP), Del of Labor because of a job-related illness or injury?	rom the				1 .	nplete 1a-3				
	or Easter seedade or a jest related inflect or injury.	I .				No → Go	to Section	В			
a.	Compensation Claim Number	Fr. (mo		To (mo, dy, yr)	C.	c. Type of Benefit					
						Scheduled aw	ard				
						Total or partia		compensa	ition		
						Scheduled aw					
					<u> </u>	Total or partia					
	If the deceased applied for workers' compensation (Other the information requested.	er than as	listed in	<i>item 1a above)</i> but 	did	NOT receive be	nefits, che	ck reason	below and	d give	
a.	Compensation Claim Number	Awaiting OWCP decision			b. 	Date claim deni	ied				
		Claim denied —			•						
	Except for scheduled compensation awards, workers' cor Please complete information below.	mpensatio	n and Civi	l Service retiremen	nt be	nefits CANNOT	be paid for	the same	period of	time.	
a.	Did the above employee's death occur due to a work-rela		Yes—► Complete 3b-d below								
						No → Go to Section B					
	Has a claim for workers' compensation based on this death been filed?	Yes		o Section B	· с.	c. Name of person filing for death benefits					
d.	Compensation Claim Number	CP decision									
Se	ction B - Federal Employees' Health Benefits an	l			Inf	ormation					
	Was the deceased employee enrolled in the Federal Em	Yes —		rollment Code							
	Benefits Program at the time of death?	No									
	Was the deceased enrolled in the Federal Employees' G Insurance Program at the time of death?	l	Yes No								
Se	ction C - Checklist										
1.	Are the following documents attached? Indicate by "X" for each item	Attached	Not Attached					Attached	Not Attached	Sent to OWCP	
	a. SF 2800*			g. Court appointm	ents						
	b. Death Certificate	•			*						
c. Marriage Certificate d. Divorce Decree e. Children's Birth Certificates				i. OPM 1519*							
					j. All SF 2809's* in OPF						
				k. SF 2810* Transferring to retirement system.							
	f. Medical Documentation (Disabled Children)			I. All other SF 2810's in OPF							
_	List any documents attached which are not listed above							+			
	ziot arry decembrica distance minori are neci neces abore										
Se	ction D - Certification By Personnel Officer (or I	Designee	e)								
I c	ertify that the above accurately reflects verified informati	on in offic	ial records	S.							
1.	Signature	2. Date			3. Address						
4.	Official	ı		1							
title	e										
5. Person to contact for further information (Print or type)				6. Telephone Numb	er (ir	ocluding area	7. Submitti	ing Office N	lumber (SC	ON)	

SF 2800 - Application For Death Benefits SF 2801-1 - Certified Summary of Federal Service OPM 1519 - Surviving Spouse's Military Deposit Election

^{*} SF 2809 - Health Benefits Registration Form SF 2810 - Notice of Change in Health Benefits Enrollment

Record (SF 2806) 1. Does SF 2806 for deceased employee named on the other side contain 2. Is deceased employee's sick leave balance shown on SF 2806? all information necessary to comply with instructions in FPM Supplement No - Explain in item 8 831-1, Subchapter S22 for maintaining Individual Retirement Record? 3. Is deceased employee's last day in pay status shown on SF 2806? No - Explain in item 8 Yes Yes No - Explain in item 8 4. If deceased employee's health benefits status posted on SF 2806? Yes No - Explain in item 8 5. If a former spouse of the deceased employee was making direct health benefit premium payments to your payroll office, has the SF 2806 been properly annotated? Not Applicable Yes No - Explain in item 8 6. Has the SF 2806 been properly annotated concerning deposit for post-56 military service? No - Explain in item 8 Yes 7. Disposition of SF 2806: SF 2806 and Register of Separations and Transfers (SF 2807) are attached SF 2806 was forwarded as shown below: SF 2807 Number Date of SF 2807 Forwarded 8. Remarks 9. Certification by Payroll Office or Designee I certify that the above accurately reflects official records maintained by this office. c. Address a. Signature b. Date d. Official title g. Payroll Office Number e. Person to contact for further information (Print or type) f. Telephone Number (including area